

No. 15011/93/2015-Jus(AU)
Government of India / Bharat Sarkar
Ministry of Law & Justice / Vidhi Aur Nyay Mantralaya
Department of Justice / Nayay Vibhag
(Administration Unit)

Jaisalmer House, 26, Mansingh Road
New Delhi - 110011, dated the 28th April, 2016

TENDER NOTICE

Subject: - Inviting quotations for supply of stationery items.


I am directed to say that this Department is proposing to purchase the following items for official use.

Serial No.	Names of Items	Rates per Pieces	VAT Charged
1	Add Gel Refill		
2	Add. Gel Pen		
3	All Out Machine		
4	All Out Refill		
5	Alphabetical Register		
6	Assistant Diary		
7	Attendance Register		
8	Battery Cell - AA		
9	Battery Cell - AAA		
10	Baygon/Mortein Hit		
11	Blinder Clip Packet - 19MM		
12	Brooms		
13	Bucket (Medium Size)		
14	Candles		
15	Cash Register		
16	Cello Tape Dispenser		
17	Cello Tapes 1" Transparent		
18	Cello Tapes 2" Brown		
19	Clip Pkt 35MM		
20	Collin Mirror Cleaner		
21	Color Flags		
22	Correcting pen		
23	D.O. letter (A4 Size)		
24	Dak Pad		
25	Dettol Liquid Soap		
26	Diary Registers		
27	Dispatch Register		
28	Dustbin		

29	Dusters		
30	Envelop A-4 Size-Lemi		
31	Envelop No. 6 Khaki		
32	Envelop No. 8 Khaki		
33	Envelop No. 9 Khaki		
34	Eraser		
35	File Board (Good Quality)		
36	File Cover		
37	File Cover-Lok Sabha/Rajya Sabha		
38	File Movement Register		
39	File Tray		
40	Glass cover / mat		
41	Glue Stick 25gm		
42	Green Note Sheet (A4 Size)		
43	Gum Bottles		
44	Hammer		
45	Harpic		
46	Highlighter Pen		
47	Index Register - 4 quires		
48	Log Books/Register		
49	Marker Pen (Permanent)		
50	Marker Pen (Temporary)		
51	Note Pad		
52	Odonil		
53	Ordinary Water Glass		
54	Paper Cutter		
55	Paper Weight		
56	Pen Stand		
57	Pencil Cell-Battery		
58	Pencils		
59	Peon Books		
60	Pilot Pen V-5		
61	Pin Cushion		
62	Pin Pkts		
63	Plastic Folder		
64	Plastic Jug		
65	Pocha		
66	Poker		
67	Post it Pad - Yellow (3x3)		
68	Reynolds Pen Ordinary		
69	Room Refreshner		
70	Rubber Band		
71	Ruled Registers		
72	Scale		
73	Scissors		
74	Sealing Wax		

75	Sharpners		
76	Shorthand Books		
77	Signature Pad		
78	Sketch Pen		
79	Slip Books		
80	Soap		
81	Soap Case		
82	Stamp Pad		
83	Staple Machine Kangaro (Big)		
84	Staple Machine Kangaro (Small)		
85	Staple Pin Pkt Kangaro (Big)		
86	Staple Pin Pkt Kangaro (Small)		
87	Tags (White)		
88	Thread Balls		
89	Tissue Papers		
90	Trimax Reyonald Pen		
91	Tube Light -Yellow		
92	Tuble Light-White		
93	Ultra Surf/Fena		
94	Vim		
95	Wrapping Papers		

You are requested to furnish your quotations mentioning rates for the above items to this Department by 20/05/2016. **The Contract will be valid for 1 year.**


(Sanjay Chatterjee)

Under Secretary to the Government of India
Tele No. 23381680

Copy to:-

1. NIC section for uploading to the website of Department of Justice.